


# Flanshaw Early Childhood Centre Fee Schedule

All figures include GST

**Children Over 3 Years of Age with 20 Hours ECE:**

| | Per Day | Full Time (5 days) |
|---|---|---|
| Short Day (8:30-4:00) | $12.63 (up to 3 days)<br>$32.43 (for 4th day)<br>$42.33 (for 5th day) | $112.65 |
| Full day (7.30-5.30) | $18.24 (up to 3 days)<br>$38.04 (4th day)<br>$47.94 (5th day) | $140.70 |

We also offer some free of charge session's which are 4-hour time slots. These are subject to certain terms and conditions. Please speak to the manager for further information.

Your child must be booked for a minimum of 2 days.

**Enrolment/Withdrawal**

- Once a child is enrolled and confirmation of a start date is given, all booked sessions will be charged, regardless of whether a child attends or not.
- Two weeks written notice is required if your child is leaving the Centre. Fees are payable during this notice period.

**Payments**

- Automatic payment and internet banking are our preferred methods of payment as this minimises the amount of staff time required to process the payments. However cheques and correct cash are also accepted.
- Fees are to be paid at least 1 week in advance. Failure to keep fees up to date may result in a child's enrolment being forfeited and the debt being passed on to a debt collection agency, for which the parent will be responsible for any associated costs incurred.
- WINZ childcare subsidies are available for fee assistance depending on the level of your total family income. Please talk to staff regarding this. This subsidy is only part payment for fees and parents must meet the balance. Full fees will be charged until the Centre receives the WINZ subsidy.

**Holidays/Statutory Holidays/Sick Days/Absences**

- Fees are charged when your child is absent due to sickness or other reasons.
- Fees will not be charged for statutory holidays.
- No fees will be charged when the Centre is closed over the Christmas period.
- Where a child is absent for a consecutive period of 1 week or more (outside of the Christmas holiday period) a holding fee of 50% of the child's normal weekly fee is payable provided that at least 2 weeks written notice is given of the absence. This discount is offered for up to 3 weeks per year.

**Late Fees**

- For children who are picked up after their booked time, a late fee of $1 per minute shall be payable directly to the staff member on duty.

- Effective from 1 April 2019